

## **WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN**

This is the provisional forward plan for at least four months starting April 2021. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all Councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

*Leader – Cllr Neil Jory*

*Deputy Leader – Cllr Lois Samuel*

*Lead Member for Environment – Cllr Caroline Mott*

*Lead Member for Health and Wellbeing – Cllr Tony Leech*

*Lead Member for Enterprise – Cllr Ric Cheadle*

*Lead Member for Communities – Cllr Terry Pearce*

*Lead Member for Customer First – Cllr Jeff Moody*

*Lead Member for Resources and Performance – Cllr Chris Edmonds*

*Lead Member for Homes – Cllr Debo Sellis*

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Democratic Services Section by e-mail to [democratic.services@westdevon.gov.uk](mailto:democratic.services@westdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated**

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
Customer First	<p><b>Title: Future Localities Service</b>  <b>Purpose:</b> To consider a report that implements the recommendations following on from the Locality and Clusters Task and Finish Group.</p>	Cllr Moody/ Sarah Moody	Report of the Business Manager – Case Management	27 April 2021	
Council	<p><b>Title: Write Off Report</b>  <b>Purpose:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.</p>	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	27 April 2021	
Enterprise	<p><b>Title: Tavistock BID Renewal</b>  <b>Purpose:</b> To consider a report that sets out why the Council supports the BID; the Renewal timeline; our commitments for BID; and the proposed Plan moving forward.</p>	Cllr Cheadle / Sarah Gibson	Report of Head of Placemaking	27 April 2021	
Council	<p><b>Title: Enhancing the Democratic Decision-Making Process</b>  <b>Purpose:</b> To consider a report that suggests some revisions to the Democratic Decision-Making process in advance of the Annual Review of the Constitution and the Calendar of Meetings being presented to Annual Council.</p>	Cllr Jory / Andy Bates	Report of the Chief Executive	27 April 2021	

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Environment	<p><b>Titles: Planning &amp; Planning Enforcement Improvement Plan</b></p> <p><b>Purpose:</b> To consider a report that presents a Planning and Planning Enforcement Improvement Plan for adoption.</p>	Cllr Mott / Steve Mullineaux	Report of Director of Customer Service and Delivery	27 April 2021	
Environment	<p><b>Title: Three Weekly Waste Update</b></p> <p><b>Purpose:</b> To provide Members with an outcome report on the 3 weekly waste trial</p>	Cllr Mott / Jane Savage	Report of Head of Contracts and Commissioning	27 April 2021	
Homes	<p><b>Title: Homelessness Strategy – Annual Action Plan</b></p> <p><b>Purpose:</b> To consider a report that presents the Annual Action Plan that underpins the Council’s Homelessness Strategy.</p>	Cllr Sellis / Issy Blake	Report of the Head of Housing, Revenues, and Benefits	8 June 2021	
Council	<p><b>Title: Climate Change and Biodiversity Strategy Update</b></p> <p><b>Purpose:</b> Update on progress against delivery of the Climate Change and Biodiversity Strategy</p>	Cllrs Jory & Davis / Drew Powell	Report of Director of Governance and Assurance	8 June 2021	
Homes	<p><b>Title: Springhill Project Update</b></p> <p><b>Purpose:</b> To provide an update of the project and seek approval to submit a planning application for the scheme</p>	Cllr Sellis / Issy Blake / Laura Wotton	Report of Head of Housing & Head of Assets	8 June 2021	
All	<p><b>Title: Draft Corporate Strategy</b></p> <p><b>Purpose:</b> To consider a report that seeks to recommend to Council approval of the draft Corporate Strategy</p>	Cllr Jory / Senior Leadership Team	Report of the Senior Leadership Team	July 2021	

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
Health and Wellbeing	<b>Title: Leisure Update</b> <b>Purpose:</b> To consider a report that seeks to present a Leisure Update to the Hub Committee.	Cllr Leech / Chris Brook	Report of Director of Place and Enterprise	July 2021	
Resources and Performance	<b>Title: Section 106 Agreement Expenditure</b> <b>Purpose:</b> To consider a report that outlines the latest position in respect of Section 106 Agreement Expenditure.	Cllr Edmonds / Lisa Buckle	Report of the Section 151 Officer	July 2021	
Council	<b>Title: Annual Report</b> <b>Purpose:</b> To consider a report that seeks to recommend to Council approval of the Council's Annual Report.	Cllr Jory / Neil Hawke	Report of the Head of Strategy and Projects	July 2021	